Voter Information Handbook

A Guide to State Referenda and Voting Procedures in Rhode Island

General Election
November 8, 2022

Make a Plan to Vote this Fall

Be a Voter
Message from the Secretary

Dear Rhode Island Voter:

Government policies impact your everyday life and voting is the easiest way for you to have some control over important policy decisions. I am sending you this guide to make it easy for you to be informed, be engaged, and be a voter on November 8. This guide is also available on our website (vote.ri.gov).

As a Rhode Island voter, you have three options for safely and securely casting a ballot and this guide offers more information on each of these voting methods. If you have applied for a mail ballot, be sure to fill out your ballot and return it as quickly as possible (see page 5).

This guide contains information about the state questions you will see on your ballot in November. Statewide, there are three questions for you to approve or reject, that authorize the state to borrow money for capital projects. I have included short explanations of each of these questions (see pages 8-12) and I encourage you to contact my office if you need more information.

Locally, there are 37 communities in which you will also be asked to approve or reject municipal ballot questions. It's easy to preview your sample ballot on your cell phone or your computer by going to our Voter Information Center (vote.ri.gov). You can also call your local board of canvassers for more information about local ballot questions.

As a Rhode Island voter, you have the power to help move our great state forward and your vote is critical to the state's success.

If you need additional information, please call the voter information hotline by dialing 2-1-1; TTY 711; visit us during normal business hours at 148 West River Street in Providence; or write us at elections@sos.ri.gov.

Make a difference. Be A Voter!

Nellie M. Gorbea
Secretary of State

P.S. Be sure to follow us on Twitter (@RISecState), on Facebook (RISecState), and on Instagram @RISecState!
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WARNING
Voter fraud is a felony and is punishable by a fine and/or a jail sentence.
You must be a United States citizen and registered to vote from your actual place of residence.
Ways to Vote

**VOTE FROM HOME**
Voting from home is a safe and easy option for those voters who do not want to vote in-person.

Voters who completed their mail ballot application and returned it by the deadline (**October 18, 2022 at 4:00 p.m.**), will have a mail ballot sent to them.

Refer to page 5 for important information about returning your mail ballot.

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**VOTE EARLY**
**October 19 - November 7**

- Call your local board of canvassers (see page 14) for voting hours and accessible voting entrance.
- Preview your ballot at [vote.ri.gov](http://vote.ri.gov)
- Bring a valid photo ID

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**VOTE ON ELECTION DAY**
**November 8**

- Find your polling place and polling place hours at [vote.ri.gov](http://vote.ri.gov)
- Preview your ballot at [vote.ri.gov](http://vote.ri.gov)
- Bring a valid photo ID
Voting from Home

Voting from home with a mail ballot is a safe and secure option for voters who do not want to vote in-person. All mail ballot applications must have been received by 4 p.m. on October 18.

1. **Verify and Vote**
   - Verify you have received a ballot, small oath envelope and a large mailing envelope.
   - Insert the voted ballot into the Voter's Mail Ballot Certificate (small oath) envelope.
   - Seal it.

2. **Sign the Mail Ballot Certificate**
   - Print your name and telephone number. *(In case there are questions regarding your ballot.)*
   - Sign the envelope. *(This will be compared to the signature in your voter record.)*

3. **Seal the large mailing envelope**
   - Place completed mail ballot certificate envelope into the larger envelope addressed to the Board of Elections.
   - Seal it.

4. **Return your ballot by mail or at a drop box**
   - No postage necessary.
   - Be sure to mail your ballot by **November 1** to ensure it is received by Election Day.
   - Your ballot must be received by 8 p.m. on Election Day (November 8).
   OR
   - No postage necessary.
   - Drop your ballot off at any 24-hour elections drop box in RI.
   - Must be in a drop box by 8 p.m. on Election Day (November 8).

5. **Track your Ballot**
   - Track the status of your mail ballot by signing up for Ballottrax.

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**Make a mistake when marking your ballot?**

Immediately contact the Department of State’s Elections Division to make arrangements to receive a replacement ballot:

- **401-222-2340**
- **elections@sos.ri.gov**

**Voting In-Person after applying for a mail ballot**

Any person who applied for a mail ballot and attempts to vote at a polling place on Election Day will have to cast a provisional ballot.

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vote.ri.gov
Voting In-Person

You have two options for voting in-person. In the 20 days leading up to Election Day, you can vote in-person at a location designated by your city or town during their regular business hours. Or you may vote in-person at your polling place on Election Day.

Be voter ready!

1. **Check-in**
   - Provide your photo ID.
   - Sign the electronic poll book.
   The elections official will provide you with a ballot and a secrecy folder and direct you to a voting booth.

2. **Mark your ballot**
   - **Read the instructions at the top of the ballot.**
   - **Check both sides of the ballot.**
   Fill in the oval to the left of your choice(s).

3. **Count your vote!**
   - Remove your ballot from the secrecy folder and insert only your ballot into the voting machine.

**Different address?**
If you moved within the same city/town without updating your voter registration address, you will need to complete an affirmation form before voting.

**Does your name not appear on the voter list, do you not have an acceptable form of photo ID, did you apply for a mail ballot, or is there another issue with your eligibility to vote?**
You will be allowed to cast a provisional ballot on Election Day. This means that your vote may be counted by your local board of canvassers after Election Day.

**Make a mistake marking your ballot?**
Bring your ballot to an elections official and ask for a new ballot to start over.

**Wear your “I VOTED” sticker!**

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Accessibility and Voting Assistance at the Polls

Help America Vote Act (HAVA)

The Help America Vote Act (HAVA) is a federal law that requires every state to have voting systems that are accessible for individuals with disabilities. The law also requires voting systems that enable voters who are blind, visually impaired or have print disabilities to cast their votes privately and independently every primary and general election.

Under HAVA requirements, Rhode Island registered voters voting in-person either early or on Election Day, will have access to an accessible voting machine known as the ExpressVote.

The Americans with Disabilities Act (ADA)

The ADA protects people with disabilities from receiving unequal treatment within state and local government services, programs, and activities.

Under the ADA, all voting locations must have accessible parking, an accessible entrance, at least one handicapped-accessible voting booth, clear signage of accessible entrances and voting booths, good lighting, available seats for voters waiting to vote and notepads to communicate in writing.

Additional provisions when voting in person:

Below are additional protections for Rhode Island voters choosing to vote in-person:

- All voting locations must be equipped with a sheet magnifier to assist voters who are visually impaired.
- Voters who are over 65 years of age or disabled must be allowed to use the seated voting booth.
- Voters who have a medical disability which would cause the voter to experience severe discomfort by standing in line will be allowed to move to the front of the line.
- Voters who need assistance may ask elections officials for help at any time, even after entering the voting booth.
- Any voter who requires assistance to vote by reason of blindness, disability, or inability to read or write may be given assistance by a pair of poll workers or a person of the voter’s choice. The voter’s employer or agent of that employer, or an officer or agent of the voter’s union ARE PROHIBITED from providing assistance.

If the polling place you are assigned to is inaccessible, you should immediately notify your local board of canvassers and they will arrange an alternate means for you to cast your vote.

Mark your ballot with the ExpressVote

1. INSERT CARD
   A poll worker will give you a ballot card.
   Insert the card into the ExpressVote machine.

2. MAKE SELECTIONS
   Make selections by touching the screen or using the key pad and headphones to hear the choices and make selections.

3. REVIEW AND PRINT
   Review all selections on the summary screen. Once your selections are confirmed, press “Print Card”. You can review your choices on your printed ballot.

4. INSERT YOUR BALLOT
   Insert your ballot into the voting machine.
State Bond Referenda Questions

Referenda Questions 1 – 3 involve authorizing the State to borrow money through bonds and temporary notes to make capital investments (Chapter 231 Public Laws 2022).

What is a bond?

A bond is like a mortgage or loan. Just like people might borrow money to get an education or buy a home, the State is asking to borrow money from a lender with the promise to pay it back over time with interest. These questions are asking you for permission to borrow and invest in different areas of our state.

Here is a table of the bond proposals and their associated costs including principal and interest. Just as with a mortgage or loan, the total cost includes the principal amount borrowed and the amount of interest paid over the term of the bond. The total cost also includes any fees, printing, or underwriting expenses associated with issuing the bonds.

<table>
<thead>
<tr>
<th>STATE BOND QUESTIONS</th>
<th>PRINCIPAL</th>
<th>INTEREST</th>
<th>TOTAL COSTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. University of Rhode Island Narragansett Bay Campus</td>
<td>$100,000,000</td>
<td>$60,483,750</td>
<td>$160,483,750</td>
</tr>
<tr>
<td>2. Rhode Island School Buildings</td>
<td>$250,000,000</td>
<td>$151,214,500</td>
<td>$401,214,500</td>
</tr>
<tr>
<td>3. Green Economy Bonds</td>
<td>$50,000,000</td>
<td>$30,242,500</td>
<td>$80,242,500</td>
</tr>
<tr>
<td>TOTAL BORROWING COSTS FOR ALL REFERENDA</td>
<td>$400,000,000</td>
<td>$241,940,750</td>
<td>$641,940,750</td>
</tr>
</tbody>
</table>

The total costs above are only estimates based on 20-year loans and an interest rate of 5%.

On the ballot, you will be asked:

“Shall the action of the General Assembly, by an act passed at the January 2022 session, authorizing the issuance of bonds, refunding bonds, and temporary notes of the State of Rhode Island for the capital projects and in the amount with respect to each such project listed below (Questions 1-3) be approved, and the issuance of bonds, refunding bonds, and temporary notes authorized in accordance with the provisions of said act?”, followed by each bond question.

The following pages provide more information about each of the bond questions including their total estimated cost and project timetable. These estimated costs assume the bonds are gradually paid off with level payments over a twenty-year period.
About Question 1:

What it will look like on the ballot:

1. UNIVERSITY OF RHODE ISLAND NARRAGANSETT BAY CAMPUS - $100,000,000

For repairs and to construct new facilities on the University of Rhode Island’s Narragansett Bay Campus in support of the educational and research needs for the marine disciplines.

☐ Approve
☐ Reject

Explanation and purpose of Question 1:
These bonds would provide funds to the State of Rhode Island to pay for higher education-related construction projects. Approval of these bonds would provide one hundred million dollars ($100,000,000) to design and construct new facilities at the University of Rhode Island’s Narragansett Bay Campus. This project would support educational and research needs in ocean engineering, oceanography, and other marine-related disciplines.

How much money will be borrowed?
$100,000,000

Project timetable:
University of Rhode Island Narragansett Bay Campus construction is expected to be completed and the project ready for use by September 2026.

Total cost:

<table>
<thead>
<tr>
<th>PROJECT COSTS</th>
<th>COST OF ISSUANCE*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal</td>
<td>Interest**</td>
</tr>
<tr>
<td>$99,600,000</td>
<td>$60,241,815</td>
</tr>
<tr>
<td>$400,000</td>
<td>$241,935</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TOTAL PROJECT AND ISSUANCE COSTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal</td>
</tr>
<tr>
<td>$100,000,000</td>
</tr>
</tbody>
</table>

* Cost of issuance estimated at 0.4% of principal issued.
** Assumes an interest rate of 5%, with bonds amortized with level payments over 20 years.

Approve

Your vote to “Approve” means that you support the State issuing $100,000,000 in general obligation bonds to invest in the University of Rhode Island’s Narragansett Bay Campus.

Reject

Your vote to “Reject” means that you are against the State issuing $100,000,000 in general obligation bonds to invest in the University of Rhode Island’s Narragansett Bay Campus.

Useful life:
The University of Rhode Island estimates that the useful life of the Narragansett Bay Campus improvements will be approximately 50 years.
About Question 2:

What it will look like on the ballot:

2. RHODE ISLAND SCHOOL BUILDINGS - $250,000,000

To provide funding for the construction, renovation, and rehabilitation of the state’s public schools.

☐ Approve
☐ Reject

Explanation and purpose of Question 2:

Rhode Island school building bonds will be used to improve Pre-K through grade 12 public school facilities and equip them for 21st century learning. Every school district will be eligible to receive direct funding for school construction projects. Funding may be used to address immediate health and safety concerns, early childhood education, career and technical education, and other educational needs including but not limited to science labs, libraries and modern learning technology.

How much money will be borrowed?
$250,000,000

Project timetable:

Bond proceeds will be made available to school districts beginning in 2023, and districts must break ground on their projects within five years of being approved for funding.

Total cost:

<table>
<thead>
<tr>
<th>PROJECT COSTS</th>
<th>COST OF ISSUANCE*</th>
<th>TOTAL PROJECT AND ISSUANCE COSTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal</td>
<td>Interest**</td>
<td>Principal</td>
</tr>
<tr>
<td>$249,000,000</td>
<td>$150,609,642</td>
<td>$1,000,000</td>
</tr>
</tbody>
</table>

* Cost of issuance estimated at 0.4% of principal issued.
** Assumes an interest rate of 5%, with bonds amortized with level payments over 20 years.
About Question 3:

What it will look like on the ballot:

3. GREEN ECONOMY BONDS - $50,000,000

For environmental and recreational purposes, to be allocated as follows:

- Municipal Resiliency - $16,000,000
- Small Business Energy Loan Program - $5,000,000
- Narragansett Bay and Watershed Restoration - $3,000,000
- Forest Restoration - $3,000,000
- Brownfields Remediation and Economic Development - $4,000,000
- State Land Acquisition Program - $3,000,000
- Local Land Acquisition Matching Grant Program - $2,000,000
- Local Recreation Development Matching Grant Program - $2,000,000
- Roger Williams Park and Zoo - $12,000,000

Approve

Your vote to “Approve” means that you support the State issuing $50,000,000 in general obligation bonds for environmental and recreational purposes.

Reject

Your vote to “Reject” means that you are against the State issuing $50,000,000 in general obligation bonds for environmental and recreational purposes.

Explanation and purpose of Question 3:

Green economy bonds would be issued to allow the State to invest in improving the environment and public recreation facilities. The $50,000,000 will be allocated as outlined below to improve municipal resiliency, provide loans to small businesses for renewable energy projects, improve water quality in Narragansett Bay and the state’s watersheds, improve the health of forests on state properties, remediate contaminated brownfield sites, protect open space, support local recreation projects, and for new facilities at Roger Williams Park and Zoo.

Specifically, approval of this question will provide:

- $16,000,000 for up to 75 percent matching grants to help cities and towns improve the resiliency of infrastructure, vulnerable coastal habitats, and restore rivers and stream floodplains. These grants will help cities and towns to identify top hazards and strengthen public safety in the face of increased flooding and more frequent and intense storm events.

- $5,000,000 for Rhode Island Infrastructure Bank to provide small businesses with zero interest and below market rate loans and grants to help implement clean energy projects.

- $3,000,000 for matching grants to complete projects that restore and protect the water quality, aquatic habitats and the environmental sustainability of Narragansett Bay and Rhode Island’s watersheds. Eligible projects will further efforts to clean water for drinking, shellfishing, recreation, commerce and other uses.

- $3,000,000 for projects related to the maintenance of forests, wildlife habitat, and related infrastructure on state properties, such as state management areas. Projects may include removal of dead and/or dying trees; tree planting; invasives removal and other forest health and wildlife habitat activities; and the repair and maintenance of fire roads, trails, and bridges to improve and maintain recreational public access and mitigate the risk of wildfire.
e. $4,000,000 for the cleanup of former industrial or commercial “brownfield” sites that may be contaminated by hazardous waste or other environmental pollution. Provides up to 80 percent matching grants for brownfield remediation projects that bring sites back into productive use.

f. $3,000,000 for the State Land Acquisition Program allowing the state to acquire open space, farmland, watershed, and recreation lands. The State would invest these funds in the preservation of working farmland and recreational resources. Funds are matched by federal, local and non-profit sources with every state dollar being matched by three other dollars.

g. $2,000,000 for up to 50 percent in matching grants to cities and towns, local land trusts and non-profit organizations to acquire open space lands in Rhode Island.

h. $2,000,000 for up to 80 percent in matching grants to cities and towns to develop or rehabilitate local public recreational facilities such as parks, playgrounds, and athletic fields, and up to 50 percent in matching grants to acquire land for public recreational facilities.

i. $12,000,000 for Roger Williams Park and Zoo for the construction of a state-of-the-art-carbon-neutral education center and event pavilion.

How much money will be borrowed?
$50,000,000

Project timetable:
We anticipate most projects will be completed within five years of their commencement.

Total cost:

<table>
<thead>
<tr>
<th>PROJECT COSTS</th>
<th>COST OF ISSUANCE*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal</td>
<td>Interest**</td>
</tr>
<tr>
<td>$49,000,000</td>
<td>$30,121,530</td>
</tr>
<tr>
<td>$1,000,000</td>
<td>$120,970</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TOTAL PROJECT AND ISSUANCE COSTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal</td>
</tr>
<tr>
<td>$50,000,000</td>
</tr>
</tbody>
</table>

* Cost of issuance estimated at 0.4% of principal issued.

** Assumes an interest rate of 5%, with bonds amortized with level payments over 20 years.

Useful life:
The useful life of projects varies depending on the project, but most projects will have a useful life of 25 to 50 years. The useful life of open space conserved is permanent.
Definitions of Terms

**BONDS**
A bond is written evidence of the State’s obligation to repay money it has borrowed with interest at specified rates and maturity dates.

**CAPITAL INVESTMENTS**
Money spent on capital assets, or items designed to last more than one year, are considered capital investments. These assets may include buildings, land, roads, and even information technology systems.

**E-POLL BOOK**
The iPads at each polling place that contain the list of registered voters. Poll workers use the e-poll books to check voters in before voting.

**EXPRESSVOTE**
An accessible voting unit that can read, mark, and print a ballot card for the voter. This allows voters with reading, vision and other disabilities to mark their ballot independently.

**FISCAL YEAR**
A fiscal year is a period of twelve consecutive months which serves as an accounting period for financial reporting purposes. The State’s fiscal year begins on July 1 and ends on June 30.

**GENERAL OBLIGATION BOND**
A general obligation bond is a bond which is secured by the full faith and credit and taxing power of the State.

**INFRASTRUCTURE**
Infrastructure systems, such as public transit, education, water and telecommunications systems, are the basic physical facilities and organizational structures needed for the operation of a municipality or state.

**ISSUING BONDS**
To “issue” bonds means to sell, deliver, and receive payment for bonds. The State generally issues bonds for particular projects upon determining the amount of cash necessary to implement such projects.

**POLLLING PLACE**
A voting location where voters cast their ballot on Election Day. Every voter is assigned a polling location based on where they live.

**PROVISIONAL VOTING**
Provisional voting is a process to ensure that all registered voters are allowed to participate on Election Day. These qualified voters will be allowed to cast the same ballot as all others however, the disposition (full ballot, federal offices only, or disqualified) of that ballot will be determined by the voter’s local board of canvassers. The voter may learn the disposition of the ballot by visiting elections.ri.gov or by calling the Board of Elections at 222-2345.

**REFERENDUM**
The Rhode Island Constitution requires voters directly make certain decisions instead of the General Assembly. A referendum is the way our legislative body (the General Assembly or town or city council) asks voters to make those decisions on proposals such as constitutional amendments, long-term borrowings like bonds, special laws affecting some cities and towns (like municipal charters) or the expansion of gambling.

The referendum is always asked as a question for voters to approve or reject. Referenda is the plural form of the word referendum.

**REFUNDING BONDS**
Sometimes, after bonds have been issued by the State, interest rates fall and make it cheaper to refinance existing debt. When that is the case, the state asks voters to approve the issuance of refunding bonds. This means that the State can refinance existing bonds at lower interest rates by calling in and paying off the existing bonds and refinancing them at lower interest rates. When the state issues refunding bonds, it is a similar action as when individuals refinance a mortgage – both save money.

**USEFUL LIFE**
The period of time an asset is expected to be usable for the purpose it was acquired, built or established. It is good financial practice to issue bonds for projects with a long useful life.

**VOTING ASSISTANCE**
A poll worker will explain how to mark your ballot if you ask. The cover of the secrecy folder and the inside wall of the voting booth will also contain instructions on how to mark your ballot.

Per state law, anyone can assist the voter unless they are the voter’s employer or agent of that employer, or an officer or agent of the voter’s union.

You can request the assistance of a bipartisan pair of poll workers. Federal and state laws allow voters who are blind, disabled or unable to read or write to bring a person of their choice into the voting booth. The poll worker will have an affidavit that must be completed.

**VOTE EARLY**
The option for voters to vote in-person at a location designated by their city/town on the 20 days leading up to Election Day.

**VOTE FROM HOME**
The option for voters to apply for and receive their ballot at home, also referred to as a mail ballot or absentee ballot.
Local Boards of Canvassers

Barrington Town Hall
283 County Rd. 02806
247-1900 x1

Bristol Town Hall
10 Court St. 02809
253-7000 x132

Burrillville Town Hall
105 Harrisville Main St.
Harrisville 02830
568-4300

Central Falls City Hall
580 Broad St. 02863
727-7400

Charlestown Town Hall
4540 South County Trl. 02813
364-1200

Coventry Town Hall
1670 Flat River Rd. 02816
822-9151

Cranston City Hall
869 Park Ave. 02910
780-3121

Cumberland Town Hall
45 Broad St. 02864
475-9040

East Greenwich Town Hall
125 Main St.
P.O. Box 111 02818
886-8603

East Providence City Hall
145 Taunton Ave. 02914
435-7502

Exeter Town Hall
675 Ten Rod Rd. 02822
294-2287

Foster Town Hall
181 Howard Hill Rd. 02825
392-9200

Glocester Town Hall
1145 Putnam Pike
P.O. Box B, Chepachet 02814
568-6206 x0

Hopkinton Town Hall
1 Town House Rd. 02833
377-7777 x1

Jamestown Town Hall
93 Narragansett Ave. 02835
423-9801

Johnston Town Hall
1385 Hartford Ave. 02919
553-8856

Lincoln Town Hall
100 Old River Rd.
P.O. Box 100 02865
333-1140

Little Compton Town Hall
40 Commons
P.O. Box 226 02837
635-4400

Middletown Town Hall
350 East Main Rd. 02842
849-5540

Narragansett Town Hall
25 Fifth Ave. 02882
782-0625

Newport City Hall
43 Broadway 02840
845-5386

New Shoreham Town Hall
16 Old Town Rd.
P.O. Box 220 02807
466-3200

North Kingstown Town Hall
100 Fairway Dr. 02852
268-1553

North Providence Town Hall
2000 Smith St. 02911
232-0900 x1230

North Smithfield Town Hall
63 Greene St. 02896
767-2200 x504

Pawtucket City Hall
137 Roosevelt Ave. 02860
722-1637

Portsmouth Town Hall
2200 East Main Rd. 02871
683-3157

Providence City Hall
25 Dorrance St. Room 102 02903
680-5525

Richmond Town Hall
5 Richmond Townhouse Rd.
Wyoming 02898
539-9000 x9

Scituate Town Hall
195 Danielson Pike
P.O. Box 328, N. Scituate 02857
647-2822

Smithfield Town Hall
64 Farnum Pike 02917
233-1000 x112

South Kingstown Town Hall
180 High St.
Wakefield 02879
789-9331 x1231

Tiverton Town Hall
343 Highland Rd. 02878
625-6703

Warren Town Hall
514 Main St. 02885
245-7340 x4

Warwick City Hall
3275 Post Rd. 02886
738-2010

West Greenwich Town Hall
280 Victory Hwy. 02817
392-3800 x100

West Warwick Town Hall
1170 Main St. 02893
827-9038

Westerly Town Hall
45 Broad St. 02891
348-2503

Woonsocket City Hall
169 Main St.
P.O. Box B 02895
767-9223

State Board of Elections
2000 Plainfield Pike, Cranston, RI 02921
401-222-2345

Disability Rights Rhode Island
33 Broad Street, Suite 601, Providence, RI 02903
401-831-3150
Your Voting Plan Checklist

You can use this checklist to keep track of where and how you will vote. Remember, your vote is private and you do not need to share it with anyone.

I am voting:  ☐ Early  ☐ On Election Day at my polling place

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**Federal**

US Representative

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**State**

Governor

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Lt. Governor

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Secretary of State

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Attorney General

---

General Treasurer

---

State Senator

---

State Representative

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**Local**

Local Office

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Local Office

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Local Office

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**Questions**

Question 1  ☐ Approve  ☐ Reject

Question 2  ☐ Approve  ☐ Reject

Question 3  ☐ Approve  ☐ Reject